# **Sample**

# **Notice of Intent NOT to Acquire**

DATE

**Appendix 8.1**

Dear PROPERTY OWNER:

The City/County/Town of NAME OF GRANTEE has determined not to acquire your property located at INSERT ADDRESS. The reason(s) the City/County/Town has decided against acquiring your property are INSERT REASON FOR NOT ACQUIRING.

Any person moving from the premises will not be eligible for relocation payments or benefits.

Sincerely,

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature of Chief Elected Official

cc: (Tenant)